

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
BHS/BMS Media Center

Regular Meeting  
February 11, 2019

1. **CALL TO ORDER**

2. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
Absent: None

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Presentation – Joy Morgan, Brookside High School Principal

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA**

19-025 Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

19-026 Mrs. DeLuca moved, seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

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**Regular Meeting**— January 14, 2019

**Organizational Meeting** – January 14, 2019

**Budget Hearing** – January 14, 2019

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**C. PAYMENTS OF BILLS AND FINANCIAL STATEMENTS**

**19-027** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**9. SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

**RESIGNATION AGREEMENT**

**19-028** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached resignation agreement.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

**19-029** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board honor the following employee(s) request:

- a. **Elyse Albaugh**, resigning as cleaner at Forestlawn, effective February 8, 2019.
- b. **Paul Ferguson**, resigning as BHS Head Football Coach, effective January 23, 2019.
- c. **Donna Martin**, resigning from the following positions, BMS/BHS 3.5 hr. server and .5 hr. breakfast monitor, to accept another position in the district.

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- d. **Dawn Pickryl**, requesting a Medical Leave of Absence for approximately 7 weeks, effective upon the exhaustion of all sick and personal time, with an expected return date to be determined.
- d. **James Schillens**, resigning as JVS board committee member effective January 17, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**CERTIFIED**

**19-030**

Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Mark Cizl**, BHS/BMS/BIS Grade 6-12 Computer Technology, Long Term Substitute, \$ 196.30 daily rate for 68 days beginning February 14, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**CLASSIFIED**

**19-031**

Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

- a. **Donna Martin**, Food Service Cook, BHS/BMS, 7.5 hrs./day, Step 6, 182 days + contracted holidays (pro-rated), \$ 14.38/hr. effective February 12, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**CLASSIFIED SUBSTITUTE**

**19-032**

Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the following personnel contingent upon completion of all payroll requirements and current certifications.

- a. **Jessica Jackson**, Classified Substitute, \$ 10.00/hr., effective February 12, 2019.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**SUPPLEMENTAL**

- 19-033**
1. Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the **2018-19** school year/season contingent upon successful completion of all payroll requirements and current certifications school year/season contingent upon successful completion of all payroll requirements and current certifications.
    - a. **Marc Aliff**, BHS Assistant Softball Coach, Class III, Step 3, \$ 4154.00.
    - c. **Hannah Ford**, *Volunteer* BHS Softball Coach, Class III, Step 0, at no cost to the district.
    - d. **Robert Markovich**, *Volunteer* BHS Indoor Track Assistant Coach, Class III, Step 0, at no cost to the district.
    - e. **Scott Nader**, *Volunteer* BHS Softball Coach, Class III, Step 0, at no cost to the district.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

- 19-034**
2. Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the **2018-19** school year/season contingent upon successful completion of all payroll requirements and current certifications school year/season contingent upon successful completion of all payroll requirements and current certifications.
    - b. **Brad DeLuca**, *Volunteer* BHS Baseball Assistant Coach, Class III, Step 0, at no cost to the district.

Yes: Mrs. Czech, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Abstain: Mrs. DeLuca  
Motion Carried: 4-0

**DECAF PROPOSALS**

- 19-035**
- Mrs. Lopez moved seconded by Mrs. DeLuca It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.



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NAME	TITLE	Percentage %	TERM
Kaitlin Jackson	BMS Art Club	2	2 <sup>nd</sup> Semester
Chris Glynn	F.L.O.A.T.	1	2 <sup>nd</sup> Semester
Corey Hill	BHS Drama Pit Director	2.5	2 <sup>nd</sup> Semester
Alison Macke	BHS Garden Club	1	2 <sup>nd</sup> Semester
Brittney Martin	BHS Garden Club	1	2 <sup>nd</sup> Semester
Kellie Palmer	BMS Bonus Period	1.5	2 <sup>nd</sup> Semester
Kim Basinski	BMS Bonus Period	1.5	2 <sup>nd</sup> Semester
Pam Vasquez	BHS Honor Society	2	2 <sup>nd</sup> Semester
Deb Walker	BHS Costume Design	2.5	2 <sup>nd</sup> Semester
Melissa Terra	BIS 6 <sup>th</sup> Math Group	1.5	2 <sup>nd</sup> Semester
Elizabeth Ambrosio	BIS Tutor Club	1.5	2 <sup>nd</sup> Semester
Kim Pajor	BIS Tutor Club	1.5	2 <sup>nd</sup> Semester
Dan Rosso	BIS Game Club	2	2 <sup>nd</sup> Semester
Amy Baughman	BIS Game Club	2	2 <sup>nd</sup> Semester
Mary Cogdell	BIS Coding Club	2	2 <sup>nd</sup> Semester
Kim Basinski	BMS Game Club	1.5	2 <sup>nd</sup> Semester

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

## **ORGANIZATIONAL AND STANDING AUTHORIZATIONS**

- 19-036** Mrs. Miller moved seconded by Mrs. DeLuca to approve the appointment of **Sandra Jensen** as the Sheffield-Sheffield Lake Board of Education's representative to the Lorain County Joint Vocational School District's Board of Education.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

## **C. OTHER**

- 19-037** Mrs. Czech moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education **RECOGNIZE INDOOR TRACK PARTICIPATION** for state qualifying student athletes.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

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- 19-038** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached **COLLEGE CREDIT PLUS AND MYUNIVERSITY GUARANTEE AGREEMENT** between Lorain County Community College and the Sheffield-Sheffield Lake City School District which provides a cost-share model of course delivery for students on the high school campus, effective July 1, 2019 through June 30, 2020.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-039** Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education accept and acknowledge the **VFW DONATION IN THE AMOUNT OF \$ 600.00** for the expenditure of the "Voices from the Civil War" program presenter.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 19-040** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approves the attached **SUMMER BRIDGE PROPOSAL 2019.**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

10. **STANDING COMMITTEE REPORT**

1. Joint Vocational School – Sandy Jensen  
Brookside High School Dean's list students.
2. Athletic Counsel – Lisa Miller  
Cheer camp had 85 participants and will perform this Friday during the basketball game.
3. Legislative Liaison – Amy DeLuca  
No new legislation to report on.
4. Endowment Fund – Pat Czech  
April 6<sup>th</sup> fundraising dinner. No steak due to the closing of Smith's.
5. S.A.L.T. – Sandra Jensen  
Forestlawn observed China on culture day
6. Finance Committee – Sheila Lopez  
No recent meeting to report on.

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11. ADJOURNMENT

**19-041** Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourns.

**Time: 6:30 PM**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0



Michael A. Pissini, Treasurer



Mrs. Sheila Lopez, President

The next regular meeting will be: March 11, 2019 at the Administration Center  
at 5:30 p.m.

